

# Premeditated Cleaning & Organizing

## January Checklist

- ❑ As you put away gifts, declutter a few items from each room.
- ❑ Take down the Christmas tree, pack up or haul away.
- ❑ Sweep up/vacuum away pine needles.
- ❑ Fix or toss broken ornaments and decorations.
- ❑ Pack away ornaments and decorations.
- ❑ Wash, fold, and put away holiday linens.
- ❑ Strip the bedding in the guest room and wash.
- ❑ Turn all clothes hangers backward.
- ❑ Sort holiday photos on computer, save to backup drive.
- ❑ Take down and wash all the curtains throughout the house.
- ❑ Spot clean couches.
- ❑ Spot clean carpets.
- ❑ Change heater/air conditioner filters
- ❑ Clean your stove.
- ❑ Remove grease from your kitchen cupboards and backsplash.
- ❑ Empty and clean the refrigerator thoroughly.
- ❑ Sweep and mop underneath the refrigerator.
- ❑ Clean the baseboards in the kitchen.
- ❑ Purge expired or empty spice bottles.
- ❑ Sort utensils, get rid of any that you don't use.
- ❑ Empty and organize the junk drawer.
- ❑ Clean and service your car inside and out.
- ❑ Take the items you decluttered to a thrift store.